



CATLINX CC trading as LINX AFRICA

Linx Africa is a web-design, -publishing, management & -marketing company.

SECTION 14 MANUAL:

Promotion of Access to Information

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1. PREAMBLE

This manual was prepared in terms of Section 14 of the Promotion of Access to Information Act (PAIA), 2000 (Act No 2 of 2000).

It is meant as a guide on how members of the public can access information held by Linx Africa. The manual describes what information is available from the business and tells you how to access the information.

The manual gives effect to the right of access to information, provided for in the Constitution of the Republic of South Africa, 1996.

2. VISION AND MISSION OF THE BUSINESS

Vision: Our vision is to provide informative, appropriate and cost-efficient Internet based marketing solutions to the benefit all of our customers - organisations, businesses, local communities - and the Internet user.

Mission: Our mission is to provide an attractive range of Internet advertising, publishing and marketing options designed to encourage businesses and organisations of all sizes to establish an Internet presence with us. We will achieve this by optimum use of Internet technology, driven by our enthusiasm, creativity and personalised service.

3. BUSINESS INFORMATION

Name of the Business

Catlinx CC trading as Linx Africa

Format of the Business

Close Corporation

Registration Number

1996-026330-23

Date of Registration

5 June 1996

Postal Address

PO Box 14536, Hatfield, South Africa, 0028

Physical Address

Home offices

Contact Information

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Members of the Close Corporation

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4. TYPES OF RECORDS KEPT BY THE BUSINESS

The Linx Africa Website

Linx Africa offers a comprehensive on-line information guide for South Africa, published on the Internet at www.linx.co.za

This web site features directory listings of all types of tourism and business related concerns. We publish information on accommodation facilities, camp and caravanning facilities, all types of trails including hiking, day walks, horse riding, river rafting, mountain biking, and trails suitable for persons with disabilities. A guide to tour operators, booking offices, travel agents and information offices around South Africa is also available.

The web site structure follows an "open-book" format and is not search-engine driven. This allows users to freely browse, save to disk and print information as they need it. It furthermore allows for extensive linking and cross-linking across web-pages and websites, making it an invaluable source of information for the tourist and marketing platform for businesses:

- Comprehensive directories of tourism information for the Internet user.
- Internet advertising & marketing opportunities for owners of tourism facilities and services.
- Internet advertising & marketing opportunities for owners of business facilities and services.

The information on our website may be accessed free of charge.

Services and Products

- Domain name registration
- Website design and development
- Website hosting and email hosting
- Website management and marketing and SEO
- Website upgrades
- Logo design and corporate branding

These services are rendered at a fee depending on client requirements.

Other Records Kept By The Business

- Business records and reports
- Financial records and reports
- Client records and reports

These records are kept for internal business purposes.

Prepared by:

Cari May Jordaan, a member of Catlinx CC

